

Video Transcript - **A Few Handy Hints**

To ensure the performance of a videoconference is successful, a few handy hints will assist. An MC or chairperson will keep the session flowing

Ask around the different sites if sound and vision is ok, test each one: get them to respond.

Using the mute button when the children aren't talking prevents background noise becoming distracting to what's actually happening by the Storyteller.

Adjust the zoom and Pan settings on the camera if the talking student is not taking up the whole screen the visible effect is not as good, particularly in a multipoint conference.

A great idea is to schedule a break, a short break, a stretch activity, gets the children back on track.

Closing statements to compliment every ones participation is a great idea; everyone loves to get positive feedback.

Good luck with your videoconference session. With a little bit of planning and a little bit of thought, the session can be really rewarding for all.